

OVERVIEW AND SCRUTINY BOARD

RECOMMENDATION TRACKER

UPDATED: [10.10. 2025]

Minute number	Item	Recommendation made *items remain for monitoring until implementation is complete or committee agree to remove.	Recommended to *name of receiving body/ Officer, and date received	Outcome *accepted/ partially accepted/ rejected/ unknown.	Implementation updates
Recommendations from Board meeting – 13 May 2024					
9	A shared vision for Bournemouth, Christchurch and Poole 2024-28 Strategy and Delivery Plan	RESOLVED that the Board support the recommendations to Cabinet, subject to the suggested amendments from the Board: (a) The delivery plan be approved (b) The measures for monitoring progress and ensuring accountability for delivery be agreed. Note – minor amendments to the measures contained in the report were suggested by the O&S Board and captured in the full minutes of the meeting.	Cabinet - 22 May 2024	Recommendations accepted.	The Portfolio Holder confirmed that the amendments suggested at O&S Board had been incorporated into the revised version of the Strategy and Delivery Plan supplied for decision by Cabinet. (Update by O&S Specialist, 28/4/25)
Recommendations from Board meeting – 16 July 2024 – No recommendations made at this meeting.					
Recommendations from Board meeting – 27 August 2024 – No recommendations made at this meeting.					
Recommendations from Board meeting – 23 September 2024 – No recommendations made at this meeting.					
Recommendations from Board meeting – 1 October 2024 – No recommendations made at this meeting.					
Recommendations from Board meeting – 21 October 2024					

60	Blue Badge Service Update Report	The Board resolved that: The Portfolio Holder/Leader and the Chief Executive be asked to write to the Department for Transport to raise the concerns outlined by the O&S Board and that the Portfolio Holder take the issue forward with local MPs and the Local Government Association to encourage local authorities to raise these issues with the Department for Transport and request that central government gives local authorities the freedom to set fees which cover the cost of administering the system and that the system should be simplified in terms of renewal processes.	Portfolio Holder/Leader/ Chief Executive	Recommendations partially accepted by the Portfolio Holder	The Portfolio Holder confirmed that they had written to the Department for Transport and provided the response received to the O&S Board at its meeting on 12 May. It was unknown if this had been raised directly with the LGA and at the O&S Board meeting on 12 May the Portfolio Holder undertook to follow up on this.
Recommendations from Board meeting – 18 November 2024					
69	O&S Budget Working Groups – findings and recommendations	Recommended to Cabinet 1. That the principle of an inflationary increase across all parking charges be endorsed for the 2025/26 budget. 2. That it requests Officers to take into account the suggestion that an assessment be made on using a proportion of surplus income to accelerate the parking charging machine replacement programme prioritising the best value machines in order to reduce future costs (subject to the necessary procurement processes). 3. That Officers be requested to explore options to reduce costs for the Council and make the process easier for the public to pay for car parking, in particular an option to be able to pay in advance/on Council website.	Cabinet – 10 December 2024	Partially accepted	Responses provided to the Cabinet meeting on 5 February ://ced-pri-cms-02.ced.local/documents/s55921/Appendix%20a%20-%20Portfolio%20Holder%20Responses%20to%20Budget%20Scrutiny.pdf

		1. That it requests that Officers evaluate the retention and recruitment of Civil Enforcement Officers to ensure a robust and resilient workforce to provide an appropriate level of resource and promote safe and appropriate parking. 2. That Officers be requested to ensure adequate resourcing of parking enforcement to reduce inappropriate parking around schools.	Cabinet – 10 December 2024	Accepted	Response from Portfolio Hodler received at the O&S Board meeting on 3 February 2025 : http://ced-pri-cms-02.ced.local/documents/s55808/responses%20from%20Cabinet.pdf
		The O&S Board recommend to Cabinet: 1. That any Resident Card offering is made fully accessible to all those who are not digitally enabled. 2. That there should be an application process for the card with a small financial contribution for the cost of processing and that the card should be a valuable offer that residents are willing to pay a small cost for, so that it can be sustainable in terms of administrative costs. 3. That any charge levied for the card should be the same regardless of the format and that consideration should be given to concessions for disadvantaged groups.	Cabinet – 10 December 2024	Recommendations partially accepted	Responses provided to the Cabinet meeting on 5 February http://ced-pri-cms-02.ced.local/documents/s55921/Appendix%20a%20-%20Portfolio%20Holder%20Responses%20to%20Budget%20Scrutiny.pdf Response from Portfolio Hodler received at the O&S Board meeting on 3 February 2025 : http://ced-pri-cms-02.ced.local/documents/s55808/responses%20from%20Cabinet.pdf Note: the residents card offer did not progress as part of the budget
Recommendations from Board meeting – 9 December 2024					
78	Pay and Reward Progress Update	RESOLVED that Cabinet be recommended to approve option 2 of the proposed process flowchart (Appendix 1 of the report) and the commencement of collective consultation under s188 of the Trade Union and Labour Relations (Consolidation) Act 1992 ('TULRCA'), which is a statutory obligation where an employer is proposing to dismiss 20 or more employees.	Cabinet - 10 December 2024	Recommendation accepted	Negotiations with the pay and reward progress have continued and a new offer had been made to the unions. A ballot was now taking place with the recognised trade unions and an outcome was expected by the end of June 2025. This report was brought to O&S Board and Cabinet

79	Housing Delivery Council Newbuild Housing and Acquisition Strategy (CNHAS) update and Harbour Sail acquisition	RESOLVED that the Overview and Scrutiny Board recommend that Cabinet support the recommendations as set out in the Cabinet report: Housing Delivery Council Newbuild Housing and Acquisition Strategy CNHAS update and Harbour Sail a.pdf	Cabinet - 10 December 2024	Recommendation accepted	The recommendation from Cabinet has not been put before Council because the purchase of Harbour Sail has not proceeded. This was due to timing of the purchase which affected the ability to use the grant for the purchase (which without this grant the scheme was no longer financially viable) and that title restrictions could not be altered to allow flexibility of tenure that was required. The grant has been reallocated to other property acquisitions.
81	BCP Council Libraries – Update on Library Strategy Development	RESOLVED that the Overview and Scrutiny Board recommend that Cabinet support the recommendations as set out in the Cabinet report: BCP Council Libraries Update on Library Strategy Development.pdf	Cabinet - 10 December 2024	Recommendation accepted	The Library strategy is expected to be considered by the Overview and Scrutiny Board and Cabinet in August and September 2025
Recommendations from Board meeting – 6 January 2025					

90	Devolution	Recommended to the Leader that: a: The Leader arranges an emergency Full Council Meeting at the earliest opportunity to enable a vote of ALL of the available options b: An evidence-based piece of work be undertaken on the pros and cons of a devolution arrangement with both the Solent deal AND Wessex deal, including exploring a public referendum for BCP residents.	Leader of the Council	Partially accepted	Full Council meeting was arranged for 15 January 2025. The Council meeting considered the options of both the Solent deal and the Wessex deal, further information was brought to the Council meeting and Council voted to participate in the priority programme and to move forward with the Wessex proposal.
Recommendations from Board meeting – 13 January 2025 – No recommendations made at this meeting					
Recommendations from Board meeting – 3 February 2025					
106	Council Budget Monitoring 2024/25 at Quarter 3	RESOLVED that the O&S Board recommend to the Audit and Governance Committee that it instigate an investigation on the Carters Quay development.	Audit and Governance Committee 27 February 2025	Recommendation Accepted	Update provided to the A&G Committee at its meeting on 29 May. Chief Executive agreed that a report of the governance and process could be produced for the 24 July. It was also agreed to circulate by email the updated provided by the Director, Investment and Development together with the advice previously provided by the Monitoring Officer. Carters Quay - Update.pdf A further report will be taken to Cabinet
Recommendations from Board meeting – 4 March 2025					
115	Community Governance Review – Draft Recommendations	RESOLVED: that the O&S Board Recommend to Cabinet that the draft recommendations of the Task and Finish Group relating to proposals for Burton and Winkton (A), Hurn (B), Highcliffe & Walkford (C) and Christchurch Town (D) be recommended to Council, for approval for publication and consultation, without amendment.	Cabinet date – 5 March 2025	Recommendations Accepted	Consultation progressed with these proposals. The Consultation closed 22 June 2025. The Working group are processing the outcome of the consultation and a report will be brought back to the October Cabinet meeting.

		RESOLVED: That the O&S Board recommend to Cabinet that the draft recommendations of the Task and Finish Group relating to Broadstone (F) and Poole Town (J) be recommended to Council, for approval for publication and consultation, without amendment.		Recommendations Accepted	
		RESOLVED that the Board recommend to Cabinet that that the recommendation for Bournemouth (K) not be forwarded to Council.		Recommendation Rejected	Cabinet felt that it was important to consult on all areas including (k) Bournemouth Town and therefore supported the recommendations as set out by the task and finish group and did not support recommendation 3 as submitted by the Overview and Scrutiny Board.
		RESOLVED that the Board recommend to Cabinet that the draft recommendations of the Task and Finish Group relating to Southbourne (I)) be recommended to Council, for approval for publication and consultation, without amendment.		Recommendations Accepted	
		RESOLVED that the O&S Board recommend to Cabinet that the draft recommendations of the Task and Finish Group relating to Boscombe and Pokesdown (H) be recommended to Council, for approval for publication and consultation, without amendment.		Recommendations Accepted	
		RESOVLED that the O&S Board recommend to Cabinet that the draft recommendations of the Task and Finish Group relating to Throop and Holdenhurst (E) be recommended to Council, for approval for publication and consultation, without amendment.		Recommendations Accepted	

		RESOLVED that the O&S Board recommend to Cabinet that the draft recommendations of the Task and Finish Group relating to Redhill and Northbourne (G) be recommended to Council, for approval for publication and consultation, without amendment		Recommendations Accepted	
116	Bournemouth Development Company LLP Business Plan	RESOLVED that the O&S Board recommend to Cabinet that a decision to extend the Winter Gardens site 'Option Execution Date' is deferred by Cabinet until the new BDC Partnerships Business Plan has been approved by Cabinet.	Cabinet – 5 March 2025	Recommendation rejected	The Cabinet did amend a recommendation as follows: Agrees the principle of an extension of the Winter Gardens site "Option Execution Date", with details to be agreed to be delegated to the Chief Operations Officer acting in consultation with the Leader of the Council, or until Cabinet have had the opportunity to review a revised partnership business plan including the site development plan for the revised Winter Gardens scheme." It was not able to agree a deferment of this decision as this would stop progress on the Winter Gardens development.
117	Strategic Community Infrastructure Levy (CIL)	RESOLVED That the Board recommended to Cabinet: 1. That the spending priorities for Strategic CIL as set out in Option 2 of the paper over the period 2024/25 to 2029/30 be agreed provided CIL income is as forecast; and 2. That the report be updated annually for Cabinet and Council.	Cabinet – 5 March 2025	Recommendations accepted	Accepted by Cabinet and spending priorities agreed for 2024/25 to 2029/30 for CIL.
Recommendations from Board meeting – 12 May 2025					
11.	Blue Badge Update	The Chair requested that the matter also be raised with the Local Government Association particularly regarding the cost of administering the Blue Badge scheme and the limitations of the current data system	Cabinet Portfolio Holder for Customer, Communication and Culture		Update on this issue awaited – no deadline date

12.	Arts and Culture Funding	Recommended to Cabinet: 1. That the O&S Board recognise the value of the NPOs funded by BCP to Health and well-being youth and the local economy and urge Cabinet to protect the funding BCP currently provides. 2. That Cabinet endorse the work that's been done with schools by the NPOs and recommends that Cabinet take action to encourage all schools to take part. 3. To explore whether it would be a benefit for a Councillor to be appointed as a member of the Board on any or all of the NPO organisations, and 4. That it ensures that the arts by sea festival goes ahead next year.	Cabinet – 13 May 2025	Recommendations Accepted	1: The cultural funding remains in the MTFP so there is no change in that position as of the moment. 2: The Portfolio Holder is working with the Cultural Hub to encourage this. 3: The Portfolio Holder has spoken to the NPO and they respectfully suggested that this would not be helpful. The Portfolio Holder agreed with this especially as they would likely be a PH and the Portfolio Holder already had very close links with all of them. 4: We are planning for ABTS next year and awaiting funding news from ACE.
Recommendations from Board meeting – 9 June 2025					
22.	Bournemouth Air Festival	The Overview and Scrutiny Board agreed with the recommendation that Cabinet agrees to Option 4 as set out in the report, which acknowledges the ongoing process for new events to come forward and stops any further work on an Air Festival for 2026 onwards.	Cabinet – 18 June 2025	Recommendation Accepted	Recommendation accepted and confirmed that further work on the Air Festival for 2026 had been discontinued.
23.	Bournemouth Developemnt Company - Winter	1. The Overview and Scrutiny Board supported the following recommendations to Cabinet: (c) Cabinet approves the BDC Partnership Business Plan for 2025 – 2030.	Cabinet – 18 June 2025	Recommendation Accepted	The development plans are due to come forward for consideration in December 2025 and it was proposed by the Leader that these would go to full Council.

	Gardens Project	(c) Cabinet confirms the extension of the Site Option Execution Date to September 2028, allowing Muse as the Private Sector Partner in the BDC to fund the first stage of work on the new Winter Gardens scheme, resulting in a new Site Development Plan. (c) Cabinet approves proceeding on the understanding that public parking will not be included in a new scheme design. 2. The Overview and Scrutiny Board welcomed the development of the Town Centre Vision for Bournemouth and requested to scrutinise the regeneration visions for the 3 Towns in the BCP Area as these are redeveloped. 3. The Overview and Scrutiny Board welcomed the development of the Town Centre Vision for Bournemouth and requested to scrutinise the regeneration visions for the 3 Towns in the BCP Area as these are redeveloped.		Recommendation Accepted – update provided	We are developing the narrative across the three towns identifying key strengths and uniqueness to build upon the vision set out in the Corporate Strategy : vibrant places, where healthy people and nature flourish, with a thriving economy in a healthy natural environment. To support this we've made good progress by the establishment of a Citizen's Panel and the Growth Board. The Citizen's Panel comprises of residents with a focus on the town centre which is helping to provide insight into how residents feel and engage within the space. The Growth Board is a newly established steering group which is comprised of representatives from key sectors within the BCP conurbation including Business Improvement District, education, manufacturing, Starts up and the volunteering sector. These perspectives are helping to shape our vision for BCP as a place which can thrive, for residents to feel civic pride and a destination for visitors to enjoy. The conversation at the O&S focussed on how Winter Gardens fits into the wider context of the Town
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					Centre and committee members asked for that to form part of any proposals from BDC. There is an existing Town Centre Vision which forms part of the Local Plan, and the intention is for BDC to review this to support a future planning application, ensuring it reflects the nature of the development proposals in the absence of a formal planning policy framework.
24.	Leisure Services Presentation and Discussion	The Overview and Scrutiny Board recommended that Cabinet be urged to put in place an “Access to Leisure” scheme across the whole BCP area as soon as possible, recognising that people in Poole have lost this facility and with particular emphasis on ensuring accessibility for people with disabilities	Cabinet – 18 June 2025	Recommendation Accepted – update from Portfolio Holder Provider	The Portfolio holder has asked that officers explore options around a renewed access to leisure facility and bring forward options, including but not limited to; how that would be managed, financial implications, and meeting the recommendation as requested by the Overview and scrutiny board.
Recommendations from Board meeting – 15 July 2025					
31.	Enhancement to Pay and Reward Offer	The Overview and Scrutiny Board supported the following recommendations to Council within the Cabinet report: a) Agree the additional costs associated with enhancing the proposed Pay and Reward offer. b) Agree the additional savings proposals outlined in Appendix 1 to ensure the cost implications of the proposal remain consistent with the February 2025 endorsed Medium Term Financial Plan. c) Agrees the details of the enhanced offer shown in Appendix 4 and 5 that will form the basis of the signed collective agreement with our recognised trade unions. d) Approves the recommended implementation date of 1 December 2025.	Cabinet – 16 July	Recommendations Accepted	Agreed by Council on 22 July 2025. Work underway to achieve implementation for December 2025.
32.	Scrutiny of Budget Related Cabinet	The Overview and Scrutiny Board endorsed the work of Members and Officers around SEND as set out in recommendation C of the report as follows:	Cabinet - 16 July	Recommendations Accepted	

	reports – MTFP update report	In respect of the SEND deficit, note the update and acknowledges the action taken by the Leader and the Director of Finance			
Recommendations from Board meeting - 22 September 2025					
39.	Residents Card	RESOLVED that the Overview and Scrutiny Board do not support the recommendation as outlined in the report as the Board did not feel that the Cabinet report included sufficient financial details and details of the scheme offers to enable it to make an informed decision. The Board recommend to Cabinet that the report is deferred to allow details of the financial modelling that has been done to be added, including a cost/benefit analysis and a sensitivity analysis. Once this additional information is included in the report, it should then be brought back to the O&S Board before being taken to Cabinet for decision.	Cabinet – 1 October	Recommendation no accepted	Updates were made to the report and the recommendation prior to consideration by Cabinet
Recommendations from Board meeting – 30 September 2025					
47.	Community Governance Review – Final Recommendations	All Recommendations as set out within the Cabinet report were supported by the Board: (a) the Task and Finish Group community governance review final recommendations, as set out in paragraphs 49, 62, 74, 92, 104, 117, 128, 140, 152, 166 and 181 of this report be approved; (b) the Head of Democratic Services be authorised to make all necessary reorganisation of community governance orders to implement the changes agreed by Council; (c) the Task and Finish Group continue to consider the transfer of civic and ceremonial assets, statutory services and precept requirements for year 1, for each new parish, on the basis of minimal transfer and precept, and a report be presented to full Council in due course.	Cabinet – 1 October		The recommendations of Cabinet were referred to Council on 14 October. The Recommendations of Cabinet were agreed by full Council
Recommendations from Board meeting - 20 October 2025					
56.	Medium Term Financial Plan (MTFP) update	The Overview and Scrutiny Board recommend to Cabinet that as part of the Budget setting process. consideration be given to utilising receipts from the existing surplus asset disposal programme for 2026/27 to address some of the repairs and maintenance of publicly facing assets.	Cabinet – 29 October		Recommendations reported – response awaited from Cabinet Deadline for response 29 December 2025

57.	BCP Council Libraries Draft Library Strategy	1. The Overview and Scrutiny Board recommend to Cabinet that as part of the Library Strategy it looks to maintain staffed hours in libraries, especially in the afternoon period, as open access is rolled out further in the future. 2. The Overview and Scrutiny Board recommend to Cabinet that the Library Service put together a list of smaller neighbourhood Community Infrastructure Levy (CIL) Bids to put to Councillors and Neighbourhood Forums immediately upon the opening of future CIL rounds. 3. That the O&S Board support the recommendations as set out in the Cabinet report.	Cabinet - 29 October		Recommendations reported – response awaited from Cabinet Deadline for response 29 December 2025
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OUTSTANDING ACTIONS

Minute number	Item	Action* *Items remain until action completed.	Benefit	Outcome (where recommendations are made to other bodies)
Actions from Board meeting – 12 May 2025				
10.	BCP Complaints Policy	RESOLVED that the Board further examine the role of councillors in the complaints process, particularly in relation to ward issues and casework.	To ensure the effectiveness of both the Councils complaints process and work of Ward Councillors	Work underway - Cllr S Aitkenhead as rapporteur
Actions from Board meeting – 15 July 2025				
29.	Work Plan	Consultation Framework Working Group to be reopened to consider recent consultations (e.g., Community Governance Review and car parking consultation) as case studies.	This would help strengthen the recommendations and the framework under development.	Additional meetings to be set up as soon as possible – meetings underway.
Actions from Board meeting – 22 September 2025				
38.	Commercial Operations	Portfolio Holder to provide an update on the current situation in 6 months-time with a view to scheduling further scrutiny when appropriate.	To monitor and receive updates on this area of the Council	
Actions from Board meeting – 20 October 2025				
57.	BCP Council Library – Draft Library Strategy	A potential item be included on the O&S work programme on a review of income generation opportunities within the library service, including commercialisation options and partnership models.	TBC	